



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

November 28, 2023
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes - 11-14-2023

C. Review/Discussion of Resolution(s)

R23-208: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH BIG BROTHERS BIG SISTERS OF DELAWARE TO EXPAND TUTORING AND MENTORING SERVICES WITHIN SCHOOLS IN NEW CASTLE COUNTY FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R23-209: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH THE CENTER FOR STRUCTURAL EQUITY, INC. TO CREATE A YOUTH VIOLENCE INTERVENTION PROGRAM FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R23-210: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH KIND TO KIDS FOUNDATION TO PROVIDE SERVICES TO IMPACTED YOUTH IN FOSTER CARE FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R23-211: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH KINGSWOOD COMMUNITY CENTER, INC. TO ADD NEW TEACHERS TO ITS EARLY LEARNING PROGRAM FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R23-212: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH LITERACY DELAWARE, INC. TO SUPPORT AND EXPAND ITS LITERACY PROGRAMS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$55,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R23-213: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH THE TEEN WAREHOUSE INC. TO PROVIDE MENTORING SERVICES FOR YOUTH IN THE

SURROUNDING COMMUNITY FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R23-214: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH YWCA DELAWARE, INC. TO PROVIDE PREVENTION AND SUPPORT RESOURCES TO THE YOUTH FROM ROSEGATE AND RICHARDSON PARK PROMOTING WELLBEING AND PROTECTIVE FACTORS AGAINST VIOLENCE FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE ADDITIONAL AMOUNT OF \$30,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R23-215: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR N. HARRIS COMPUTER CORPORATION SYSTEM INNOVATORS TO ENHANCE AND INTEGRATE THE EXISTING IMAGE CASH LETTER (ICL) SYSTEM FOR EFFICIENT CHECK DEPOSIT PROCESSING FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$8,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R23-216: AUTHORIZING THE EXECUTION OF ONE CONTRACT AGREEMENT WITH MBID OF DELAWARE, LLC TO ASSIST IN THE CREATION OF NEW AFFORDABLE RENTAL HOUSING UNITS IN NEWARK, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$1,000,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R23-217: AUTHORIZING THE EXECUTION OF ONE CONTRACT AGREEMENT WITH WARRIORS HELPING WARRIORS, INC. TO ASSIST WITH THE DEVELOPMENT OF AFFORDABLE HOUSING FOR HOMELESS VETERANS IN MIDDLETOWN, DE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$331,937.00. Introduced by: Mr. Smiley, Mr. Cartier

R23-218: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH GRAYSHIFT, LLC TO PURCHASE TWO UNITS OF FORENSIC EQUIPMENT, AND THE ASSOCIATED LICENSES, FOR POLICE INVESTIGATIONS FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE IN THE AMOUNT OF \$57,160.64 Introduced by: Mr. Smiley, Mr. Cartier

R23-219: AUTHORIZING THE COUNTY EXECUTIVE TO SIGN THE AMENDED DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME (AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES) (AFL-CIO), AND ITS AFFILIATE LOCAL 3911, COLLECTIVE BARGAINING AGREEMENT Introduced by: Ms. Hartley-Nagle

D. Review/Discussion of Ordinance(s)

°23-153: AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$700,000 IN FUNDING FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS 2024-2025 CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Carter

°23-154: AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: TRANSFER \$300,000 FROM THE PUBLIC SAFETY PARKING LOT LIGHTING CAPITAL PROJECT TO THE PUBLIC SAFETY BUILDING RENOVATIONS CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Carter

°23-155: AMEND THE FY2024 APPROVED OPERATING BUDGET: INCREASE THE AUTHORIZED POSITION COUNT FOR THE DEPARTMENT OF PUBLIC WORKS BY FIVE POSITIONS TO SUPPLEMENT PARK MAINTENANCE Introduced by: Mr. Sheldon, Mr. Carter, Ms. Hartley-Nagle

°23-159: AMEND THE GRANTS BUDGET: APPROPRIATE \$100,000 IN AMERICAN RESCUE PLAN ACT LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND FROM THE U.S. DEPARTMENT OF TREASURY Introduced by: Mr. Smiley, Mr. Cartier


°23-141: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 ("ADMINISTRATION"), ARTICLE 5 ("DEPARTMENTS AND OFFICES"), SECTION 303 ("PURCHASING OF CONTRACT CONSTRUCTION") AND SECTION 502 ("PURCHASING OF SUPPLIES AND CONTRACTUAL SERVICES") Introduced by: Mr. Smiley, Mr. Cartier, Mr. Hollins

- E. New Castle County Grant Requests/Community Events**
- F. Expense and Revenue Round Table**
- G. Other**
 - FY2025 Council Budget Submission
- H. Public Comment**
- I. Adjournment**

AGENDA POSTED: Tuesday, November 21, 2023

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

****Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a**

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.