



# **NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING**

**Co-Chair George Smiley, Seventh District**

**Co-Chair John Cartier, Eighth District**

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**December 13, 2022**

**5:00 PM**

**VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801**

## **AGENDA**

**A. Call To Order/Roll Call**

**B. Approval of Minutes**

**C. Review/Discussion of Resolution(s)**

R22-225: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH HABITAT FOR HUMANITY OF NEW CASTLE COUNTY TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN WILMINGTON, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$200,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-226: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH MINISTRY OF CARING TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN WILMINGTON, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$150,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-227: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH NATIONAL ALLIANCE MENTAL ILLNESS TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN NEW CASTLE, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$1,352,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-228: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH SETTING PROPERTIES TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN WILMINGTON, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$3,000,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-229: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH WILMINGTON NEIGHBORHOOD CONSERVANCY TO ASSIST WITH DEVELOPMENT OF AFFORDABLE

HOUSING IN WILMINGTON, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$500,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-230: AUTHORIZING THE EXECUTION OF A SERVICES AGREEMENT WITH KIZZY BLACKWELL FOR THE AMOUNT OF \$60,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-231: AUTHORIZING THE EXECUTION OF A SERVICES AGREEMENT WITH ZANORA BERRY-EL, FOR THE AMOUNT OF \$60,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-232: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH DOCUMENT TECHNOLOGY SYSTEMS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$31,500.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-235: AUTHORIZING THE CHIEF ADMINISTRATIVE OFFICER TO ACCEPT A DONATION OF PLAYGROUND EQUIPMENT WITH INSTALLATION FROM CONCORD PRESCHOOL & CHILDCARE Introduced by: Ms. Durham

**D. Review/Discussion of Ordinance(s)**

°22-141: AMEND THE FY2023 APPROVED OPERATING BUDGET: APPROPRIATE \$700,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF COUNTY EXECUTIVE TO FUND THE ROSE HILL COMMUNITY CENTER ROOF IMPROVEMENT PROJECT Introduced by: Mr. Street

°22-142: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: TRANSFER \$1,100,000 FROM THE GOVERNMENT CENTER PARKING LOT CAPITAL PROJECT TO THE BRANDYWINE LIBRARY HVAC UPGRADE CAPITAL PROJECT Introduced by: Mr. Sheldon

°22-151: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$31,500 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT Introduced by: Mr. Smiley, Mr. Cartier

**E. New Castle County Grant Requests/Community Events**

**F. Expense and Revenue Round Table**

**G. Other**

Travel request for Councilman Carter

Council staff telecommuting agreements


**H. Public Comment**

**I. Adjournment**

**AGENDA POSTED: December 6, 2022**

\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

\*\*Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.