



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District

Co-Chair John Cartier, Eighth District

August 30, 2022

5:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

REVISED AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes - July 26, 2022

C. Review/Discussion of Resolution(s)

R22-151: CONSENTING TO THE APPOINTMENT OF KIMBERLY MARKLE FOR THE POSITION OF HOPE CENTER ASSISTANT MANAGING DIRECTOR FOR NEW CASTLE COUNTY Introduced by: Mr. Smiley, Mr. Cartier

R22-152: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER FOR AZTECA SYSTEMS HOLDINGS LLC FOR LICENSE AND SUPPORT FOR CITYWORKS® SOFTWARE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$72,500.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-153: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH INFOR PUBLIC SECTOR INC. TO RENEW THE HANSEN SOFTWARE ANNUAL TECHNICAL SERVICES MAINTENANCE CONTRACT FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$190,385.73 Introduced by: Mr. Smiley, Mr. Cartier

R22-154: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH KAPPA MAINSTREAM LEADERSHIP, INC., FOR THE AMOUNT OF \$150,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-155: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH YWCA DELAWARE, INC., FOR THE AMOUNT OF \$97,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-156: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH CATHOLIC CHARITIES INC. FOR BAYARD HOUSE RESIDENTIAL MATERNITY FACILITY OPERATING COSTS FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY

DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$20,000.00 Introduced by: Mr. Smiley , Mr. Cartier

R22-157: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH CATHOLIC CHARITIES INC. FOR HOMELESS PREVENTION SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$30,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-158: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH THE CITY OF NEWARK TO PROVIDE A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$284,268.40 Introduced by: Mr. Smiley , Mr. Cartier

R22-159: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH DUFFY'S HOPE INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING FOR YOUTH AGING OUT OF FOSTER CARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$150,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-160: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY TO ASSIST WITH SHELTER DIVERSION FOR HOMELESS FAMILIES WITH CHILDREN FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$20,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-161: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY FOR HOSPITALITY CENTER TRANSATIONAL FACILITY OPERATING COSTS FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$20,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-162: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY TO OPERATE THE RAPID RE-HOUSING PROGRAM FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$111,044.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-163: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY FOR ESSENTIAL SERVICES CASE MANAGEMENT FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$15,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-164: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH HABITAT FOR HUMANITY OF NEW CASTLE COUNTY INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING ALONG ROUTE 9 CORRIDOR FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$61,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-165: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH HABITAT FOR HUMANITY OF NEW CASTLE COUNTY INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING ALONG EAST LAKE STREET IN MIDDLETOWN, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$644,640.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-166: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH INTERFAITH HOUSING DELAWARE INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING ALONG THE ROUTE 9 CORRIDOR FOR THE DEPARTMENT OF COMMUNITY SERVICES,

DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$168,316.50 Introduced by: Mr. Smiley, Mr. Cartier

R22-167: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH INTERFAITH HOUSING DELAWARE INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN TOWNSEND, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$528,273.50 Introduced by: Mr. Smiley, Mr. Cartier

R22-168: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH LIVING GRACE WORSHIP CATHEDRAL TO PROVIDE TRANSPORTATION SERVICES FOR HOPE CENTER RESIDENTS FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$250,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-169: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH WARRIORS HELPING WARRIORS INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN MIDDLETOWN, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$32,500.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-170: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH WILMINGTON INSTITUTE LIBRARY (MAIN AND NORTH BRANCH) TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF \$1,809,265.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-171: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH THE NEW CASTLE CONSERVATION DISTRICT FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF SEWER OPERATIONS ADMINISTRATION IN THE AMOUNT OF \$45,000.00 Introduced by: Mr. Smiley, Mr. Cartier

R22-172: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE STATE OF DELAWARE OFFICE OF MANAGEMENT AND BUDGET FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF PLANT OPERATIONS IN THE AMOUNT OF \$69,012.57 Introduced by: Mr. Smiley, Mr. Cartier

R22-173: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH LONGWOOD FOUNDATION, INC., FOR THE AMOUNT OF \$3,000,000 Introduced by: Mr. Smiley, Mr. Cartier

D. Review/Discussion of Ordinance(s)

°22-098: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$822,800 IN FUNDING FROM THE U.S. DEPARTMENT OF COMMERCE TO THE DEPARTMENT OF PUBLIC WORKS, GREENWAY SYSTEMS CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Woods

°22-099: AMEND THE FY2023 APPROVED OPERATING BUDGET: TRANSFER FUNDING FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO THE CONTRACTUAL SERVICES BUDGET LINE ITEM OF THE DEPARTMENT OF LAND USE, DIVISION OF CUSTOMER RELATIONS AND ENFORCEMENT TO PROVIDE FUNDING TO ASSIST WITH RODENT CONTROL IN VACANT PROPERTIES Introduced by: Mr. Smiley

°22-100: TO AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE EMPLOYEES REPRESENTED BY AFSCME LOCAL 459 AND AFSCME LOCAL 1607 Introduced by: Ms. Hartley-Nagle

E. New Castle County Grant Requests/Community Events

Grant Matrix - 8/30/22

F. Travel Request Approval

--2022 University of Delaware Municipal Clerks Institute (Legislative Assistants Zara and Murphy)

G. Expense and Revenue Round Table**H. Other**

--Approval to hire Legislative Aide to the Council President

I. Public Comment**J. Adjournment****REVISED AGENDA POSTED: Tuesday, August 29, 2022**

AGENDA POSTED: Tuesday, August 23, 2022

*The revised agenda was posted less than 7 (seven) days in advance of the meeting to include the addition of "Travel Request Approval." The items in this section were timely submitted, but inadvertently left off the agenda. These items cannot wait until the next meeting, as the program begins on September 9, 2022 and registration closes prior to the Council meeting again. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

****Under Title 29, Section 10006A of Delaware Code, New Castle County Council is holding this meeting as a**

telephone and video conference, utilizing **zoom** Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.