



NEW CASTLE COUNTY COUNCIL PERSONNEL SUBCOMMITTEE MEETING

Co-Chairs: Timothy Sheldon, Ninth District
Janet Kilpatrick, Third District

December 7, 2021

2:30 PM

VIRTUAL ZOOM WEBINAR MEETING*** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Meeting Call to Order

B. Approval of Minutes

C. Telecommuting Policy Amendment

R21-_: TO AMEND NEW CASTLE COUNTY COUNCIL TELECOMMUTING PROGRAM
POLICY Introduced by: Ms. Kilpatrick

D. Discussion of County Council Covid Protocols

E. Other

F. Public Comment

G. Adjournment

AGENDA POSTED: DATE

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing **zoom Webinar. In addition,

this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

RESOLUTION NO. 21-

**TO AMEND NEW CASTLE COUNTY COUNCIL
TELECOMMUTING PROGRAM POLICY**

WHEREAS, New Castle County Council recently adopted the New Castle County Council Telecommuting Program Policy and related New Castle County Council Telecommuting Program Agreement; and

WHEREAS, the County Council Telecommuting Program is scheduled to take effect on January 3, 2021; and

WHEREAS, County Council has established that the Telecommuting Program will be assessed six (6) months after the program has been implemented to ensure that the program is operating as intended.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby amends the New Castle County Council Telecommuting Program Policy, attached in relevant part immediately below, by adding the material that is underscored and deleting the material that is stricken, as set forth below.

**New Castle County Council
Telecommuting Program Policy**

Telecommuting is an arrangement that allows eligible Council employees to work from an alternative work location. Alternative work location as used herein shall be primarily an employee's home or any alternate location as agreed upon through the telecommuting program agreement signed by the employee, the supervising council person and with the approval by the majority vote of council.

...

Evaluation

The employee shall be free, at their choosing, agree to participate in and/or comment on all studies, inquiries, reports, and analyses any assessment by County Council relating to this program. The employee remains obligated to comply with all Council and County rules, policies, practices, and procedures.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this resolution.