



NEW CASTLE COUNTY COUNCIL  
Administrative-Finance Committee  
12-8-2020– 5:00 P.M.  
\*Virtual Zoom Webinar Meeting\*

AGENDA

I. MEETING CALL TO ORDER:

II. APPROVAL OF MINUTES:

11-24-20 Administrative-Finance Committee Minutes

III. RESOLUTUIONS:

**R20-228: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HABITAT FOR HUMANITY OF NEW CASTLE COUNTY INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$250,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-229: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR HERSA HOSPITALITY MANAGEMENT, LP FOR MANAGEMENT OF THE NEW HOMELESS SHELTER FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$2,536,600.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-230: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR NEW CASTLE CONSERVATION DISTRICT FOR REPAIRS TO THE FAIRWAYS AT VANDERGRIFT MANOR STORMWATER POND FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$83,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**R20-231: AUTHORIZING THE ALLOCATION OF UP TO \$5,000,000.00 FROM THE RESERVE ALLOCATION CREATED PURSUANT TO ORDINANCE 20-094 FOR THE CONSTRUCTION OF A TESTING LAB FACILITY AT DELAWARE STATE UNIVERSITY'S KIRKWOOD HIGHWAY CAMPUS. Introduced by: Mr. Sheldon**

**R20-232: NEW CASTLE COUNTY COUNCIL RESPECTFULLY URGES THE DELAWARE GENERAL ASSEMBLY TO SUPPORT HOUSE BILL NO. 11, AN ACT TO AMEND TITLE 9 OF THE DELAWARE CODE RELATING TO NEW CASTLE COUNTY PROPERTY TAX RATES. Introduced by: Mr. Smiley**

IV. ORDINANCES:

**°20-116: RELEASING THE BALANCE OF FUNDS IN THE RESERVE ALLOCATION CONTAINED IN THE GRANT/FIXED CHARGES BUDGET LINE ITEM FROM THE REQUIREMENT OF PRIOR APPROVAL BY WAY OF RESOLUTION BEFORE BEING EXPENDED, TRANSFERRED, OR RELEASED BY THE NEW CASTLE COUNTY OFFICE OF FINANCE. Introduced by: Mr. Smiley, Mr. Cartier**

**°20-117: AMEND THE GRANTS BUDGET: APPROPRIATE \$450,000 IN FUNDS FROM THE DELAWARE STATE HOUSING AUTHORITY TO THE STRONG NEIGHBORHOODS HOUSING PROGRAM ROUND IV GRANT TO BE ADMINISTERED BY THE NEW CASTLE COUNTY DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

**°20-118: AMEND THE GRANTS BUDGET: APPROPRIATE \$365,104 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL HOUSING CHOICE VOUCHER CARES ACT PROGRAM DESIGNATED AS SECTION 8 HCV-CV II TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

**°20-119: AMEND THE GRANTS BUDGET: APPROPRIATE ADDITIONAL FEDERAL FUNDS OF \$468,000 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND ALSO REALIGN \$130,000 IN THE SECTION 8 HOUSING CHOICE VOUCHERS – 2020 GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

**°20-123: AMEND THE GRANTS BUDGET: APPROPRIATE \$252,400 IN FEDERAL FUNDING FROM THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT, \$733,000 IN FEDERAL FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, \$500,000 IN COUNTY FUNDING FROM THE HOUSING TRUST FUND AND \$1,051,200 IN ANTICIPATED PROGRAM INCOME TO THE 2021 HOMELESS SHELTER GRANT WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

**°20-124: REDUCE APPROPRIATION TO THE HOUSING TRUST FUND BY \$500,000 TO APPROPRIATE FUNDING FOR THE 2021 HOMELESS SHELTER GRANT. Introduced by: Mr. Hollins, Ms. Diller**

**°20-125: AMEND THE GRANTS BUDGET: APPROPRIATE \$2,476,428.00 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM DESIGNATED AS CDBG-CARES ACT ROUND III TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

**°20-126: AMEND THE GRANTS BUDGET: APPROPRIATE ANTICIPATED FEDERAL FUNDS OF \$17,692,142 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE SECTION 8 HOUSING CHOICE VOUCHERS – 2021 GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

**°20-127: AMEND THE FY2020 APPROVED SEWER FUND OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF \$1,085,397.07 WITHIN THE DEPARTMENT OF PUBLIC WORKS FOR SEWER SERVICE CHARGES. Introduced by: Mr. Sheldon, Mr. Woods**

**°20-128: AMEND THE FY2021 APPROVED OPERATING BUDGET: APPROPRIATE \$25,000 IN FUNDING RECEIVED FROM THE CLERK OF THE PEACE TECHNOLOGY FEE ACCOUNT TO THE CONTRACTUAL SERVICES BUDGET LINE ITEM FOR PROGRAM MODIFICATIONS REQUIRED BY SB194. Introduced by: Mr. Smiley, Mr. Cartier**

**20-129: TO PROVIDE FOR THE INSTALLATION OF ARLINGTON STREET LIGHTS WITH WADSWORTH POLES IN THE WHISPERING WOODS SUBDIVISION LOCATED IN ST GEORGES HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Mr. Bell**

**V. OTHER:**

- New Castle County Council Grant Requests/Community Event
- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

**VI. PUBLIC COMMENT**

**VII. ADJOURNMENT:**

**AGENDA POSTED: 12/1/2020**

**\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

**\*\*In accordance with Governor Carney's recently issued *Proclamation*, coupled with the Governor's *Declaration of a State of Emergency*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing Webinar. The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142>**

**Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>**

**You may also call into the meeting (audio) using the following call in numbers: You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>**

**Members of the public joining the meeting utilizing the link or the call-in number will be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone has an opportunity to comment. You will not be able to speak until called upon by the moderator. There are functions in the program that allow you to do this. Please see the link in the previous paragraph.**

**Finally, if you would like to submit comments or questions on legislation that will be considered during the meeting, please feel free to send them to [Michele.Gildea@newcastlede.gov](mailto:Michele.Gildea@newcastlede.gov). All comments should be submitted by 4:30 pm on 12-8-2020.**